

December 8, 2025 – 6:00 PM REGULAR BOARD MEETING

Lehigh Acres Municipal Services Improvement District
Barrett Room
601 East County Lane
Lehigh Acres, FL 33936
This meeting is open to the general public.

REGULAR MEETING AGENDA

- 1) **Preliminaries**
 - A. Call to Order
 - B. Roll Call
 - C. Invocation & Pledge of Allegiance
 - D. Move, Remove and Add Agenda Items
 - E. Approval of Agenda
 - F. Public Comment for Agenda Items and Non-agenda Items
 - G. Action on Removed Consent Items
 - H. Approval of Consent Agenda
- 2) **Consent Agenda**
 - A. Invoices and Change Orders
 - B. Approval of Minutes – November 17, 2025 Regular Meeting
 - C. PER #25-81, Comcast Bore under Nine Mile Canal at Jaguar Blvd.
 - D. PER #25-95, Lumos Temporary Aerial Crossing - Live Oak Canal at Alabama Rd. S.
 - E. PER #25-96, Lumos Temporary Aerial Crossing – Panther Canal at Milwaukee Blvd.
 - F. PER #25-97, Lumos Temporary Aerial Crossing – Bonefish Canal at Alabama Rd. S.
 - G. PER #25-98, Lumos Temporary Aerial Crossing – Salamander Canal at SR 82
 - H. PER #25-99, Lumos Temporary Aerial Crossing – Yellowtail Ext. Canal at Woodward Ct.
 - I. PER #25-101, Lumos Temporary Aerial Crossing – Racer Canal at Grant Blvd.
- 3) **Action Agenda**
 - A. Good Cause
 - B. Frank Mann Preserve, Phase II Design Agreement-AIM Engineering & Surveying
- 4) **Discussion Agenda**
 - A. Old Business
 1. RISE Appropriation
 2. Leeland Bottomless Lake – Interpretive Center Site Selection
 - B. New Business
 1. Right of Way Policy Changes
 - C. Commissioner’s Request
 - D. Engineer’s Report
 - E. Attorney’s Report
 - F. Staff and Financial Report
 - G. Treasurer’s Report
 - H. Secretary’s Report
- 5) **Adjournment**

LEHIGH ACRES MUNICIPAL SERVICES IMPROVEMENT DISTRICT

AGENDA ITEM SUMMARY

Subject: Invoices and Change Orders

Meeting Date: December 8, 2025

Agenda Item # 2A

CONSENT ACTION OLD BUSINESS NEW BUSINESS

Request Initiated By: COMMISSIONER _____ ATTORNEY

BOARD MANAGER ENGINEER AUDITOR

1 Recommended motion: Move to approve all invoices as stated on the Summary Sheet.

2 What the action accomplishes: Approves all invoices that are outside the approval limits of the Treasurer and Manager.

3 Fiscal Impact: As listed on the Summary Sheet.

4 Staff comments:

5 Staff review and recommended approval:

MANAGER ASSISTANT DISTRICT MGR

ATTORNEY FIELD DIRECTOR

ENGINEER FINANCE DIRECTOR

6 Board Action:

APPROVED DENIED DEFERRED

LEHIGH ACRES MUNICIPAL SERVICES IMPROVEMENT DISTRICT

AGENDA ITEM SUMMARY

Subject: Approval of Minutes-11/17/25 Regular Meeting

Meeting Date: December 8, 2025

Agenda Item # 2B

CONSENT ACTION NEW BUSINESS

Request Initiated By: COMMISSIONER _____ ATTORNEY

BOARD MANAGER ENGINEER AUDITOR

Recommended motion: Move to approve the minutes from the November 17, 2025 Regular Board Meeting.

What the action accomplishes: Memorializes the Board Meetings as per Florida Statute.

Fiscal Impact: 2 hrs staff time.

Staff comments:

Staff review and recommended approval:

MANAGER ASSISTANT DISTRICT MGR
 ATTORNEY FIELD SUPERINTENDENT
 ENGINEER CONTROLLER

Board Action:

APPROVED DENIED DEFERRED

LEHIGH ACRES MUNICIPAL SERVICES IMPROVEMENT DISTRICT

AGENDA ITEM SUMMARY

Subject: PER #25-81, Comcast Bore under Nine Mile Canal at Jaguar Blvd.

Meeting Date: December 8, 2025

Agenda Item # 2C

CONSENT ACTION OLD BUSINESS NEW BUSINESS

Request Initiated By: COMMISSIONER _____ ATTORNEY

BOARD MANAGER ENGINEER AUDITOR

Recommended motion: Move to approve Permit #25-81, Comcast Bore under Nine Mile Canal @ Jaguar Blvd., with any listed stipulations.

What the action accomplishes: Allows Comcast to bore under Nine Mile Canal @ Jaguar Blvd. and to ensure that their lines stay at least 10' below the canal profile.

Fiscal Impact: Permit Fees: \$2,850.00

Staff comments: Approved according to the revised plans submitted November 19, 2025.

Staff review and recommended approval:

MANAGER ASSISTANT DISTRICT MGR
 ATTORNEY FIELD DIRECTOR
 ENGINEER FINANCE DIRECTOR

Board Action:

APPROVED DENIED DEFERRED

LEHIGH ACRES MUNICIPAL SERVICE IMPROVEMENT DISTRICT

Agenda Packet Item

Yellow Sheet # 2C

Agenda Item

Audit _____ Invoices _____

LEHIGH ACRES MUNICIPAL SERVICES IMPROVEMENT DISTRICT

AGENDA ITEM SUMMARY

Subject: PER #25-95, Lumos Temp. Aerial Crossing Live Oak Canal at Alabama Rd. S.

Meeting Date: December 8, 2025

Agenda Item # 2D

CONSENT ACTION OLD BUSINESS NEW BUSINESS

Request Initiated By: COMMISSIONER _____ ATTORNEY

BOARD MANAGER ENGINEER AUDITOR

Recommended motion: Move to approve Permit # 25-95, Lumos Temp. Aerial Crossing Live Oak Canal @ Alabama Rd. S., with any listed stipulations.

What the action accomplishes: Allows Lumos to install a temporary service while they prepare plans and submit for a bore crossing permit.

Fiscal Impact: Permit Fees: \$2,250.00

Staff comments: Approved according to the plans submitted November 24, 2025.

Staff review and recommended approval:

MANAGER ASSISTANT DISTRICT MGR
 ATTORNEY FIELD DIRECTOR
 ENGINEER FINANCE DIRECTOR

Board Action:

APPROVED DENIED DEFERRED

LEHIGH ACRES MUNICIPAL SERVICES IMPROVEMENT DISTRICT

AGENDA ITEM SUMMARY

Subject: PER #25-96, Lumos Temp. Aerial Crossing Panther Canal at Milwaukee Blvd.

Meeting Date: December 8, 2025

Agenda Item # 2E

CONSENT ACTION OLD BUSINESS NEW BUSINESS

Request Initiated By: COMMISSIONER _____ ATTORNEY

BOARD MANAGER ENGINEER AUDITOR

Recommended motion: Move to approve Permit # 25-96, Lumos Temp. Aerial Crossing Panther Canal @ Milwaukee Blvd., with any listed stipulations.

What the action accomplishes: Allows Lumos to install a temporary service while they prepare plans and submit for a bore crossing permit.

Fiscal Impact: Permit Fees: \$3,615.00

Staff comments: Approved according to the plans submitted November 24, 2025.

Staff review and recommended approval:

MANAGER ASSISTANT DISTRICT MGR
 ATTORNEY FIELD DIRECTOR
 ENGINEER FINANCE DIRECTOR

Board Action:

APPROVED DENIED DEFERRED

LEHIGH ACRES MUNICIPAL SERVICES IMPROVEMENT DISTRICT

AGENDA ITEM SUMMARY

Subject: PER #25-97, Lumos Temp. Aerial Crossing Bonefish Canal at Alabama Rd. S.

Meeting Date: December 8, 2025

Agenda Item # 2F

CONSENT ACTION OLD BUSINESS NEW BUSINESS

Request Initiated By: COMMISSIONER _____ ATTORNEY

BOARD MANAGER ENGINEER AUDITOR

Recommended motion: Move to approve Permit # 25-97, Lumos Temp. Aerial Crossing Bonefish Canal @ Alabama Rd. S., with any listed stipulations.

What the action accomplishes: Allows Lumos to install a temporary service while they prepare plans and submit for a bore crossing permit.

Fiscal Impact: Permit Fees: \$2,250.00

Staff comments: Approved according to the plans submitted November 24, 2025.

Staff review and recommended approval:

MANAGER ASSISTANT DISTRICT MGR
 ATTORNEY FIELD DIRECTOR
 ENGINEER FINANCE DIRECTOR

Board Action:

APPROVED DENIED DEFERRED

LEHIGH ACRES MUNICIPAL SERVICES IMPROVEMENT DISTRICT

AGENDA ITEM SUMMARY

Subject: PER #25-98, Lumos Temp. Aerial Crossing Salamander Canal at SR 82

Meeting Date: December 8, 2025

Agenda Item # 2G

CONSENT ACTION OLD BUSINESS NEW BUSINESS

Request Initiated By: COMMISSIONER _____ ATTORNEY

BOARD MANAGER ENGINEER AUDITOR

Recommended motion: Move to approve Permit # 25-98, Lumos Temp. Aerial Crossing Salamander Canal @ SR 82, with any listed stipulations.

What the action accomplishes: Allows Lumos to install a temporary service while they prepare plans and submit for a bore crossing permit.

Fiscal Impact: Permit Fees: \$2,250.00

Staff comments: Approved according to the plans submitted November 24, 2025.

Staff review and recommended approval:

MANAGER ASSISTANT DISTRICT MGR
 ATTORNEY FIELD DIRECTOR
 ENGINEER FINANCE DIRECTOR

Board Action:

APPROVED DENIED DEFERRED

LEHIGH ACRES MUNICIPAL SERVICES IMPROVEMENT DISTRICT

AGENDA ITEM SUMMARY

Subject: PER #25-99, Lumos Temp. Aerial Crossing Yellowtail Ext. Canal at Woodward Ct.

Meeting Date: December 8, 2025

Agenda Item # 2H

CONSENT ACTION OLD BUSINESS NEW BUSINESS

Request Initiated By: COMMISSIONER _____ ATTORNEY

BOARD MANAGER ENGINEER AUDITOR

Recommended motion: Move to approve Permit # 25-99, Lumos Temp. Aerial Crossing Yellowtail Ext. Canal @ Woodward Ct., with any listed stipulations.

What the action accomplishes: Allows Lumos to install a temporary service while they prepare plans and submit for a bore crossing permit.

Fiscal Impact: Permit Fees: \$2,250.00

Staff comments: Approved according to the plans submitted November 24, 2025.

Staff review and recommended approval:

MANAGER ASSISTANT DISTRICT MGR
 ATTORNEY FIELD DIRECTOR
 ENGINEER FINANCE DIRECTOR

Board Action:

APPROVED DENIED DEFERRED

LEHIGH ACRES MUNICIPAL SERVICES IMPROVEMENT DISTRICT

AGENDA ITEM SUMMARY

Subject: PER #25-101, Lumos Temp. Aerial Crossing Racer Canal at Grant Blvd.

Meeting Date: December 8, 2025

Agenda Item # 21

CONSENT ACTION OLD BUSINESS NEW BUSINESS

Request Initiated By: COMMISSIONER _____ ATTORNEY

BOARD MANAGER ENGINEER AUDITOR

Recommended motion: Move to approve Permit # 25-101, Lumos Temp. Aerial Crossing Racer Canal @ Grant Blvd., with any listed stipulations.

What the action accomplishes: Allows Lumos to install a temporary service while they prepare plans and submit for a bore crossing permit.

Fiscal Impact: Permit Fees: \$

Staff comments: Approved according to the plans submitted

Staff review and recommended approval:

MANAGER ASSISTANT DISTRICT MGR
 ATTORNEY FIELD DIRECTOR
 ENGINEER FINANCE DIRECTOR

Board Action:

APPROVED DENIED DEFERRED

LEHIGH ACRES MUNICIPAL SERVICES IMPROVEMENT DISTRICT

AGENDA ITEM SUMMARY

Subject: Frank Mann Preserve Design, Phase II Design Agreement - AIM Engineering

Meeting Date: December 8, 2025

Agenda Item # 3B

CONSENT ACTION OLD BUSINESS NEW BUSINESS

Request Initiated By: COMMISSIONER _____ ATTORNEY

BOARD MANAGER ENGINEER AUDITOR

1 Recommended motion: Move to approve the Frank Mann Preserve, Phase II Design agreement with AIM Engineering & Surveying.

2 What the action accomplishes:

3 Fiscal Impact:

4 Staff comments:

5 Staff review and recommended approval:

MANAGER ASSISTANT DISTRICT MGR
 ATTORNEY FIELD DIRECTOR
 ENGINEER FINANCE DIRECTOR

6 Board Action:

APPROVED DENIED DEFERRED

LEHIGH ACRES MUNICIPAL SERVICES IMPROVEMENT DISTRICT

AGENDA ITEM SUMMARY

Subject: RISE Appropriation

Meeting Date: December 8, 2025

Agenda Item # 4A1

CONSENT ACTION OLD BUSINESS NEW BUSINESS

Request Initiated By: COMMISSIONER _____ ATTORNEY

BOARD MANAGER ENGINEER AUDITOR

1 Recommended motion: N/A

2 What the action accomplishes: Provides a forum to discuss the RISE Appropriation.

3 Fiscal Impact:

4 Staff comments:

5 Staff review and recommended approval:

MANAGER ASSISTANT DISTRICT MGR
 ATTORNEY FIELD DIRECTOR
 ENGINEER FINANCE DIRECTOR

6 Board Action:

APPROVED DENIED DEFERRED

LEHIGH ACRES MUNICIPAL SERVICES IMPROVEMENT DISTRICT

AGENDA ITEM SUMMARY

Subject: Leeland Bottomless Lake – Interpretive Center Site Selection

Meeting Date: December 8, 2025

Agenda Item # 4A2

CONSENT ACTION OLD BUSINESS NEW BUSINESS

Request Initiated By: COMMISSIONER _____ ATTORNEY

BOARD MANAGER ENGINEER AUDITOR

1 Recommended motion: N/A

2 What the action accomplishes: Provides a forum to discuss the Leeland Bottomless Lake – Interpretive Center Site Selection.

3 Fiscal Impact:

4 Staff comments:

5 Staff review and recommended approval:

MANAGER ASSISTANT DISTRICT MGR
 ATTORNEY FIELD DIRECTOR
 ENGINEER FINANCE DIRECTOR

6 Board Action:

APPROVED DENIED DEFERRED

LEHIGH ACRES MUNICIPAL SERVICES IMPROVEMENT DISTRICT

AGENDA ITEM SUMMARY

Subject: Right of Way Policy Changes

Meeting Date: December 8, 2025

Agenda Item # 5B1

CONSENT ACTION OLD BUSINESS NEW BUSINESS

Request Initiated By: COMMISSIONER _____ ATTORNEY

BOARD MANAGER ENGINEER AUDITOR

1 Recommended motion: N/A

2 What the action accomplishes: Provides a forum to discuss updates to the Right of Way Policy.

3 Fiscal Impact:

4 Staff comments:

5 Staff review and recommended approval:

MANAGER ASSISTANT DISTRICT MGR
 ATTORNEY FIELD DIRECTOR
 ENGINEER FINANCE DIRECTOR

6 Board Action:

APPROVED DENIED DEFERRED